

**MERCY HIGH SCHOOL  
SCHOOL MEDICATION ADMINISTRATION AUTHORIZATION FORM  
(Adapted from Maryland State Department of Education Form)**

**This order is valid only for school year 2018-2019.**

**This form must be completed in full in order for the school to administer any required medication. A new form must be completed at the beginning of each school year, for each medication, and each time there is a change in dosage or time of administration of a medication during the school year.**

1. Prescription medication must be in a container labeled by the pharmacist or prescriber.
2. Non-prescription medication must be in the original container with the label intact.
3. An adult must bring the medication to the school.
4. If a question arises about the student's medication, the school's Case Manager/Delegating Nurse will call the prescriber, as allowed by HIPPA.

**Prescriber's Authorization**

Name of Student: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ Grade: \_\_\_\_\_

Condition for which medication is being administered: \_\_\_\_\_

Medication Name: \_\_\_\_\_ Dose: \_\_\_\_\_ Route: \_\_\_\_\_

Time/frequency of administration: \_\_\_\_\_ If PRN, frequency: \_\_\_\_\_

If PRN, for what symptoms: \_\_\_\_\_

Relevant side effects:  None expected  Specify: \_\_\_\_\_

Medication shall be administered from: \_\_\_\_\_ to \_\_\_\_\_  
Month/Day/Year Month/Day/Year

Prescriber's Name/Title: \_\_\_\_\_ (This space for prescriber's address stamp)  
(Type or print.)

Telephone: \_\_\_\_\_ FAX: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Prescriber's Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(Original signature or signature stamp ONLY)

**PARENT/GUARDIAN AUTHORIZATION**

I/We request designated school personnel to administer the medication as prescribed by the above prescriber. I/We certify that I/we have legal authority to consent to medication treatment for the student named above, including the administration of medication at school. I/We understand that at the end of the school year, an adult must pick up the medication, otherwise it will be discarded. I/We authorize the Case Manager/Delegating Nurse to communicate with the health care provider as allowed by HIPPA.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Cell Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

**SELF-CARRY/SELF-ADMINISTRATION OF EMERGENCY MEDICATION AUTHORIZATION/APPROVAL**

Self carry/self administration of **emergency** medication may be authorized by the prescriber and must be approved by the school Case Manager/Delegating Nurse according to the State medication policy.

Prescriber's authorization: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Delegating Nurse approval: Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ORDER REVIEWED BY MHS DELEGATING NURSE:** \_\_\_\_\_ Date: \_\_\_\_\_